

MEETING: CABINET MEMBER - LEISURE AND TOURISM

DATE: Wednesday 9 February 2011

TIME: 12.00 pm

VENUE: **Town Hall, Southport (this meeting will be video conferenced to the Town Hall, Bootle)

Councillor

DECISION MAKER: Booth
 SUBSTITUTE: Robertson

SPOKESPERSONS: Cummins Griffiths

SUBSTITUTES: Webster Jones

COMMITTEE OFFICER: Olaf Hansen
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The Cabinet is responsible for making what are known as Key Decisions, which will be notified on the Forward Plan. Items marked with an * on the agenda involve Key Decisions

A key decision, as defined in the Council's Constitution, is: -

- any Executive decision that is not in the Annual Revenue Budget and Capital Programme approved by the Council and which requires a gross budget expenditure, saving or virement of more than £100,000 or more than 2% of a Departmental budget, whichever is the greater
- any Executive decision where the outcome will have a significant impact on a significant number of people living or working in two or more Wards

If you have any special needs that may require arrangements to facilitate your attendance at this meeting, please contact the Committee Officer named above, who will endeavour to assist.

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AGENDA

Items marked with an * involve key decisions

<u>Item No.</u>	<u>Subject/Author(s)</u>	<u>Wards Affected</u>
1.	Apologies for Absence	
2.	Declarations of Interest Members and Officers are requested to give notice of any personal or prejudicial interest and the nature of that interest, relating to any item on the agenda in accordance with the relevant Code of Conduct.	
3.	Minutes Minutes of the meeting held on 5 January, 2011	(Pages 5 - 8)
4.	Leisure and Tourism Department - Fees and Charges 2011/12 Report of the Leisure and Tourism Director	All Wards; (Pages 9 - 34)
5.	Closure of Local History and Information Service Unit Report of the Leisure and Tourism Director	All Wards; (Pages 35 - 40)

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THE "CALL IN" PERIOD FOR THIS SET OF MINUTES ENDS AT 12 NOON ON FRIDAY 14 JANUARY 2010.

CABINET MEMBER - LEISURE AND TOURISM

MEETING HELD AT THE TOWN HALL, SOUTHPORT ON WEDNESDAY 5 JANUARY 2011

PRESENT: Councillor Booth

ALSO PRESENT: Councillors Cummins and Glover

50. APOLOGIES FOR ABSENCE

No apologies for absence were received.

51. DECLARATIONS OF INTEREST

No declarations of interest were received.

52. MINUTES

RESOLVED:

That subject to the amendment of Minute No.48 resolution 2 to read 'New Governance' rather than 'New Guidance' the Minutes of the meeting held on 1 December 2010 be confirmed as a correct record.

53. SOUTHPORT GOLF LINKS - CONCESSIONARY BOOKINGS

The Cabinet Member considered the report of the Leisure and Tourism Director regarding a number of requests received for the use of the Southport Municipal Golf Course (Southport Golf Links) from the clubs based there to stage a number of fixtures and Charity Days during 2011. The report also indicated that a decision on this matter was required to allow programmes and timetables for the operation of the golf course to be finalised.

RESOLVED: That subject to the concessions being recognised by all the event organisers at the very minimum in their publicity as (part) sponsorship of their event:

- (1) authorisation be given for the events listed in annexe A of the report;
- (2) the tee off times be reserved;
- (3) the fees for the Sefton Junior Open Golf Competition be waived; and

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CABINET MEMBER - LEISURE AND TOURISM- WEDNESDAY 5
JANUARY 2011

- (4) the fees be reduced for:
- (a) the two school holiday competitions; and
 - (b) the Family Fun Golf day.

54. EXPRESS SEFTON CULTURAL GRANTS - APPLICATIONS FOR GRANTS

The Cabinet Member considered the report of the Leisure and Tourism Director on applications received from eligible community groups for Express Sefton funding.

RESOLVED: That

- (1) grants from the Express Sefton Cultural Fund be awarded to the following community groups:

Organisation	Grant Awarded £
Southport Melodic Jazz	1,000
Crosby Orchestral Society	864
Friends of Atkinson Art Gallery	350
Melling Tithebarn Arts Association	880
Southport Bach Choir	800
Friends of Moorside Park	500
Ceramic Artists of Southport	1,000
Samaritans of Southport and District	Nil
Total	5,394

- (2) in the event that a grant is not accepted or returned, the Leisure and Tourism Director be authorised to allocate any available funding.

55. RICHARD MCGRATH, DEVELOPMENT MANAGER, LEISURE SERVICES DEPARTMENT

The Leisure and Tourism Director informed the Cabinet Member and Party Spokespersons of the sudden unexpected death of Mr. Richard McGrath, Senior Development Manager, Leisure Services Department. Members and Officers expressed their deep sadness at Mr. McGrath's untimely death. They paid tribute to his personal drive and enthusiasm as well as commending his outstanding work on the 'Positive Futures' programme that did so much to tackle youth anti-social behaviour across the borough.

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RESOLVED:

That the sincere condolences of the Cabinet Member and Party Spokespersons be conveyed to Mr.McGrath's family.

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REPORT TO: Cabinet Member – Leisure & Tourism
Cabinet

DATE: 9th February 2011
3rd March 2011

SUBJECT: Leisure & Tourism Department – Fees and Charges
2011/12

WARDS AFFECTED: All

REPORT OF: Graham Bayliss, Leisure & Tourism Director

CONTACT OFFICER: Steve Deakin, Assistant Leisure & Tourism Director
Tel no: 0151 934 2372

EXEMPT/CONFIDENTIAL: No

PURPOSE/SUMMARY:

1. To propose increases to the fees and charges for 2011/12 for the services delivered by the Leisure & Tourism Department.
2. To propose the introduction of new charges for the new facilities / services operated by the Department.
3. To introduce revised charges for specific services approved as part of the Council's budget process.

REASON WHY DECISION REQUIRED:

In order to implement new or revised charges on the 1st April 2011.

RECOMMENDATION(S):

Cabinet Member – Leisure & Tourism

1. Recommends to Cabinet that the fees and charges for 2011/12 attached at Annex A be accepted.

Cabinet

1. Approves the Leisure & Tourism Department fees and charges for 2011/12 attached at Annex A

KEY DECISION: No

FORWARD PLAN: No

IMPLEMENTATION DATE: Following the expiry of the call in period for the minutes of this meeting

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ALTERNATIVE OPTIONS:

Apply no increase in charges, which will impact on the decisions made by Council in order to balance its budget for 2011/12, or apply a smaller increase in charges for services not affected by the Council's budget decisions.

IMPLICATIONS:

Budget/Policy Framework: Fees and Charges are in general outside the budget setting framework.

Financial: None

Legal: None

Risk Assessment: None

Asset Management: None

CONSULTATION UNDERTAKEN/VIEWS

The Interim head of Corporate Finance and Information Services has been consulted and his comments have been incorporated into the report FD 633

CORPORATE OBJECTIVE MONITORING:

<u>Corporate Objective</u>		<u>Positive Impact</u>	<u>Neutral Impact</u>	<u>Negative Impact</u>
1	Creating a Learning Community		√	
2	Creating Safe Communities		√	
3	Jobs and Prosperity		√	
4	Improving Health and Well-Being	√		
5	Environmental Sustainability		√	
6	Creating Inclusive Communities	√		
7	Improving the Quality of Council Services and Strengthening local Democracy		√	
8	Children and Young People	√		

LIST OF BACKGROUND PAPERS RELIED UPON IN THE PREPARATION OF THIS REPORT

None

1. Introduction

- 1.1 The consideration of Fees and Charges are generally outside the budget setting framework and delegated to the Cabinet Member to determine the need to increase Fees and Charges and make the appropriate recommendations to Cabinet.
- 1.2 The Cabinet Member will recall that due to the economic downturn the majority of Fees and Charges in 2009/10 and 2010/11 were frozen, at the 2008/9 level in an attempt to stimulate business.
- 1.3 There have been a number of factors that Officers have taken into consideration in proposing the increases in Fees and Charges for 2011/12, these include:-
 - i) The Governments decision to cease the free swimming initiative in June 2010.
 - ii) The increase in VAT from 17.5% to 20% from 1st January 2011
 - iii) The increase in inflation. RPI was 4.7% in November 2010
 - iv) The Council's budget decisions to increase some charges to generate revenue.
- 1.4 The increase in VAT by 2.5% from the 1st January 2011 was not applied to the fees and charges for 2010/11. It was considered to be commercially prudent to absorb the increase and apply it when the Council normally increases its charges from the 1st April. In PR terms if we had applied the increase it would have been seen as two increases in three months, and could have risked individual memberships and contracts being cancelled with the resultant loss of income.
- 1.5 The fees and charges for the forthcoming financial year are considered in December / January. In determining the potential level of increase the Department has traditionally used the All items RPI for the previous November as the inflation base. This index for November 2010 stood at 4.7%.
- 1.6 The Council at its meetings in November / December 2010 approved a number of savings packages which included increasing the fees and charges for certain services by 2% above inflation. This decision has been applied to the proposed increases to fees and charges.
- 1.7 As a result of the factors identified above the average increase in charge for Leisure & Tourism activities is 9.2%. Some charges will exceed this average and some will have reduced, as we undertake an annual benchmarking exercise to ensure that our pricing strategy is competitive with other leisure providers locally.

The full list of proposed fees and charges for 2011/12 are attached at Annex A.

2. Proposed Changes and New Charges

- 2.1 As part of the budget savings for 2011/12, the Council accepted a number of increases in income that have been incorporated into the proposed fees and charges. These include:-
 - a) Cemeteries and Crematoria – increased income of £35,500.
In order to achieve the required level of increased income the charges for burial and cremation will need to increase by an average of 7%.

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- b) Sports and Leisure Centres – increased income of £93,500
In the proposals approved by Council was the introduction of an annual leisure card that would entitle the card holder to a discount on certain activities. The introduction of this card and other charge increases has been factored into the proposals to achieve the required income.

2.2 Last year we introduced flexible charging to a number of areas that will allow for such things as promotional packages to be offered to try and stimulate demand as the current set charges are restrictive and provide no scope for Managers to offer discounts for promotional activities or react to changes in the market place in what is a very competitive leisure market. It is proposed to retain this pricing strategy in a number of areas, but restrict the offer to those clients that have purchased a Leisure Card.

2.3 It is proposed to implement a number of new charges, which will enhance the services provided and contribute towards the savings target. The new charges include:-

- i) Parks and Open Spaces – Allotments. There is a large waiting list for an Allotment, so it is therefore proposed to let half plots were appropriate.
- ii) Southport Golf Course. There are a number of proposed new charges that should assist in generating income and stimulate demand amongst younger users. These include the introduction a telephone booking fee, and the setting of a Colts tariff (for young people aged 17 to 21) for daily play and season tickets.
- iii) Sports Facilities – There are a number of proposed new charges that should assist in generating income. These include new family swim passes, new direct debit charges for the fitness suites, new half day permits for Athletics and Cycling, and water sport event packages.

2.4 There are some charges that are no longer applicable or relevant, and should be redefined or deleted. It is proposed to delete / reduce the following charges:-

- i) Registrars Service – Individual Citizenship ceremony. This fee is for an additional £130 for an individual citizenship ceremony which mirrored the full ceremony, involving the Mayor and use of the one of the Council Chambers. There has been no take up of this Service in the past 2 years. This has now been amended, to become a short notice individual ceremony, which we are often asked for, but can't provide at reasonable cost. This will take place in the Superintendent Registrar's Office without the presence of the Mayor.
- ii) Libraries – Commercial Notice Boards. The level of income taken in offering this service is negligible. It is proposed to cease to offer the notice boards for Commercial activity, and allow bonafide Community groups free use.

3. Recommendations

Cabinet Member – Leisure & Tourism

1. Recommends to Cabinet that the fees and charges for 2011/12 attached at Annex A be accepted.

Cabinet

1. Approves the Leisure & Tourism Department fees and charges for 2011/12 attached at Annex A

Details	Vat Rate	Date of Last Increase	2010/11 Charges	Proposed 2011/12 Charges	Actual difference
			£ p	£ p	£ p
CEMETERIES:					
BURIAL FEES - Private Graves - interment in a grave granted exclusive right of burial of the body of :-					
a) a person aged up to and including 16 years))		free	Free	0.00
- non resident))		485.00	517.00	32.00
b) a person over 16 years))				
- resident))				
Grave upto 6' feet deep (2 interments)) (O))	1.04.10	513.00	547.00	34.00
Grave upto 7' 6" Deep (3 interments)))		575.00	614.00	39.00
Grave upto 9' Deep (4 interments)))		609.00	650.00	41.00
- non resident))		940.00	1003.00	63.00
Brick Graves & Vaults					
Full Interment in a brick grave or vault) (O))	1.04.08	opening fee plus £677	opening fee plus £744	26.00
Interment of cremated remains in a private grave or vault))				
))	1.04.08	135.00	144.00	9.00
) (O))				
Scattering of cremated remains in a private grave or vault))		27.00	29.00	2.00
))				
USE OF CEMETERY CHAPEL					
Duke Street/Thornton) (O))	1.04.10	144.56	155.00	10.44
DUKE STREET MEMORIAL GARDEN					
Vase Plaque					
20 year lease) (S))	1.04.08	248.00	270.00	22.00
Renewal of lease))		170.00	185.00	15.00
Petal Tablet					
20 year lease) (S))	1.04.08	178.00	194.00	16.00
Renewal of lease))		144.00	157.00	13.00
Granite Plaque on metal stand) (S) (01.11.10	120.00	123.00	13.00
VAT Classifications - (S) Standard Rate (20%) - (E) Exempt - (O) Outside the Scope - (N) Zero Rated 1					

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SEFTON MBC
Leisure and Tourism
Review of Charges 2011/12

ANNEX A

Details	Vat Rate	Date of Last Increase	2010/11 Charges	Proposed 2011/12 Charges	Actual difference
			£ p	£ p	£ p
EXCLUSIVE BURIAL RIGHTS					
Exclusive right of burial in graves, brick graves, & Vaults					
- resident) (E)	1.04.10	643.00	686.00	43.00
- non resident))		1073.00	1145.00	72.00
Purchase of undersized grave for cremated remains					
- resident) (E)	1.04.10	489.00	522.00	33.00
- non resident))		974.00	1039.00	65.00
Right to erect or place on a private grave :-					
a) Flat stone (Jewish section)) (E)	1.04.08	107.00	114.00	7.00
b) headstones (max. 3 feet)))		107.00	114.00	7.00
c) foundation and flagstone))		25.00	27.00	2.00
Exhumations))		1132.00	1208.00	43.00
Capping Chamber) (O)	1.04.08	Contractor costs+20%	Contractor costs+20%	
Remove Memorials))		100.00	107.00	7.00
Replace memorials(includes NAMM fixing)))		33.00	35.00	2.00
Registration of change in title in grant of Exclusive Rights of Burial and Copy grant					
) (O)	1.04.08	23.00	24.50	1.50
Search Fees (genealogy)))	1.04.08	6.00	6.50	0.50
Casket Burial))		Opening fee + Depth fee+33% or 1/3rd	Opening fee + Depth fee+33% or 1/3rd	
Failure to observe allotted funeral times-Funeral Directors) (O)	1.04.08	81.00	155.00	74.00
Wooden name plate on stand (Thornton only)))		35.00	38.00	3.00
) (S)	1.04.08			
Name Tag (for shrubs) (Southport only)))		17.70	19.00	1.30
Short Notice Burials))		interment fee plus £96	interment fee plus £105	4.00
Sunday Burial) (O)	1.04.08	interment fee plus £224	interment fee plus £246	9.00
Call-out fee for unlocking and preparation of Chapel and Mortuary out of hours - per hour) (O)	1.04.08	50.00	53.00	3.00
Alteration of Arrangements for Burial or Cremation) (S)	1.04.08	70.00	75.00	5.00
VAT Classifications - (S) Standard Rate (20%) - (E) Exempt - (O) Outside the Scope - (N) Zero Rated 2					

SEFTON MBC
Leisure and Tourism
Review of Charges 2011/12

Details	Vat Rate	Date of Last Increase	2010/11 Charges	Proposed 2011/12 Charges	Actual difference
			£ p	£ p	£ p
CREMATORIA					
Cremation fees					
N.B. Charges now include for disposal or collection of remains					
a) a person up to and including aged 16 years) (E))	1.04.07	Free	Free	0.00
b) a person over 16 years old) (E))	1.4.10	470.00	501.00	31.00
Large coffin 7' x 30") (E))		Cremation fee + 33%	Cremation fee + 33%	new charge
Medical Referees charge) (E))		19.00	20.50	1.50
Assistance with "self managed" funeral conducted without a Funeral Director) (E))	1.04.07	fee + 50%	fee + 50%	0.00
Deposit & Disposal of Cremated Remains at Crematoria :-					
a) temporary deposit per month (1st 28 days free - max 6 months)))		52.00	55.00	3.00
b) scattering of remains from other crematoria) (E))	1.04.07	27.00	29.00	2.00
other crematoria))				
d) polytainers for forwarding remains (incl. postage & packing)))		52.00	55.00	10.00
e) oak caskets))		58.00	62.00	4.00
INSCRIPTIONS IN BOOK OF REMEMBRANCE					
a) 2 line inscription))		43.00	47.00	4.00
b) 3-5 line inscription) (S))		58.00	63.00	5.00
c) 3-5 line inscription with motif))	1.04.10	77.00	84.00	7.00
d) 6-8 line inscription))		149.00	162.00	13.00
e) 6-8 line inscription with motif))		125.00	136.00	11.00
Minature books of remembrance with :-					
a) 2 line inscription))		60.00	65.00	5.00
b) 3-5 line inscription))		72.00	78.00	6.00
c) 3-5 line inscription with motif) (S))	1.04.10	78.00	85.00	7.00
d) 6-8 line inscription))		137.00	149.00	12.00
e) 6-8 line inscription with motif))		151.00	164.00	13.00
f) Additional Inscriptions fee))		Fee Less 23.50	Fee Less 23.50	
Memorial card with :-					
a) 2 line inscription))		25.00	27.00	2.00
b) 3-5 line inscription))		35.00	38.00	3.00
c) 3-5 line inscription with motif) (S))	1.04.10	47.00	51.00	4.00
d) 6-8 line inscription))		95.00	103.00	8.00
e) 6-8 line inscription with motif))		114.00	124.00	10.00
VAT Classifications - (S) Standard Rate (20%) - (E) Exempt - (O) Outside the Scope - (N) Zero Rated 3					

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SEFTON MBC
Leisure and Tourism
Review of Charges 2011/12

ANNEX A

Details	Vat Rate	Date of Last Increase	2010/11 Charges	Proposed 2011/12 Charges	Actual difference
			£ p	£ p	£ p
Memorials (Southport only)					
a) Reface existing stone))	1.04.08	49.00	53.00	4.00
b) Additional inscription on existing stone))		78.00	85.00	7.00
c) Additional Letters - per letter))	1.04.08	7.00	7.50	0.50
d) Commemorative plaques - Leased:-) (S))				
- Ten Year Lease))		267.00	291.00	24.00
- Renewal Charge))	1.04.08	190.00	207.00	17.00
- Replacement Charge (10 yrs)))		139.00	151.00	12.00
e) Metal Flower Inserts))		8.00	9.00	1.00
Use of Crematorium Organ - per service		1.04.09	8.00	9.00	1.00
Replacement Brass Plaque))	1.04.08	94.00	102.00	8.00
Exhumation of cremated remains) (S))	1.04.08	fee for burial of Cremated remains + 50%	fee for burial of Cremated remains + 50%	
Provision of bench (if space available)))		Cost of Bench plus 10%	POA	
Short Notice Funerals) (O))	1.04.08	fee + £95.00	fee + £101.00	6.00
Failure to observe allotted funeral times - Funeral Directors) (O))	1.04.08	81.00	155.00	74.00
Alterations to Arrangements for Burial or Cremation) (S))	1.04.08	70.00	75.00	5.00
VAT Classifications - (S) Standard Rate (20%) - (E) Exempt - (O) Outside the Scope - (N) Zero Rated 4					

SEFTON MBC
Leisure and Tourism
Review of Charges 2011/12

Details	Vat Rate	Date of Last Increase	2010/11 Charges	Proposed 2011/12 Charges	Actual difference
			£ p	£ p	£ p
Registrars					
For a Registrar to attend an					
Approved Wedding Venue					
Monday to Thursday))	1.04.10	266.50	279.00	12.50
Friday - Saturday))		316.50	331.00	14.50
Sunday / Bank Holiday))		416.50	436.00	19.50
Council Chamber					
Monday to Thursday))	1.04.10	126.50	132.00	5.50
Friday- Saturday) (E))		146.50	153.00	6.50
Additional Charge for Short Notice					
Individual - Citizenship Ceremony))	1.04.10	130.00	46.00	-84.00
3 year Registration for Licensed premises					
New application))	1.04.10	1,500.00	1571.00	71.00
Renewal))		950.00	995.00	45.00
Naming or Renewal of Vows (Council Chamber)					
Monday - Thur) (S))	1.04.10	135.00	144.00	9.00
Friday-Saturday))		180.00	192.00	12.00
Identity Checking Service					
Single adult applicant) (S))	1.07.10	45.00	46.00	1.00
Joint application (husband & wife)))		60.00	61.00	1.00
Family application (husband, wife & 2 children)))		70.00	71.50	1.50
Each additional child on parent's application))		20.00	20.50	0.50
Children under 18 applying separately from parents (per child)))		25.00	25.50	0.50
One parent & up to 2 children))		60.00	61.00	1.00
One parent & up to 3 children))		70.00	71.50	1.50
Copy Certificates					
Priority -Same Day- Monday-Friday (includes statutory Certificate fee - currently £9.00)) E)	1.04.10	20.00	20.00	0.00
VAT Classifications - (S) Standard Rate (20%) - (E) Exempt - (O) Outside the Scope - (N) Zero Rated 5					

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SEFTON MBC
Leisure and Tourism
Review of Charges 2011/12

ANNEX A

Details	Vat Rate	Date of Last Increase	2010/11 Charges	Leisure Card Proposed 2011/12 Charges	Non Leisure Card Proposed 2011/12 Charges	Actual difference
			£ p	£ p		£ p
LIBRARIES & ARTS						
Overdue Charges						
Adult 1st week - 1st day 12 pence per day up to day 20))	1.04.07	0.10	0.12	n/a	0.02
))	1.04.07	0.20 - 2.00	0.24 - 2.40	n/a	0.04 - 0.40
) (N))	1.04.07	2.20 - 6.00	2.60 - 6.00	n/a	0.40
21 days to 39 days charged at the rate of 20 pence per day to a maximum of £6.00))	1.04.07				
))					
))					
Child 1st week - 1st day 1 pence per day for 150 days to a maximum of £1.50))	1.04.07	0.01	0.01	n/a	0.00
))	1.04.07	0.02 - 1.20	0.02 - 1.50	n/a	0.01 - 0.50
))	1.04.07				
C.D. Music Loan Charge-per item per week) (S))	1.04.10	up to 1.50	up to 1.50	1.70	0.00
DVD/Video Loan Charge-per item per week) (S))		up to 2.00	up to 3.00	3.50	1.00
C.D. Rom Playstation loan per item per week) (S))		up to 2.75	up to 2.75	3.00	0.00
Reservation fee) (O))	1.04.08	0.80	0.80	n/a	0.00
Reservation fee (per item). For items borrowed outside Sefton))	1.04.07	2.00	2.50	n/a	0.50
Reservation fee (children up to 16)))		free	free	n/a	0.00
Reservation fee (visually impaired people) for spoken word and large print books))	1.04.07	free	free	n/a	0.00
Lost Tickets - replacements))		1.20	1.20	n/a	0.00
Administration charge for lost items (per item)) (O))	1.04.10	1.00	1.00	n/a	0.00
))					
Local History - research fee) (O))	1.04.08	20.00	30.00	n/a	10.00
Sale of Discarded items -) Prices to be set by the Leisure Director) Prices to be set by the Leisure Director		
VAT Classifications - (S) Standard Rate (20%) - (E) Exempt - (O) Outside the Scope - (N) Zero Rated 6						

**SEFTON MBC
Leisure and Tourism
Review of Charges 2011/12**

Details	Vat Rate	Date of Last Increase	2010/11 Charges	Leisure Card Proposed 2011/12 Charges	Non Leisure Card Proposed 2011/12 Charges	Actual difference
			£ p	£ p		£ p
Commercial Notice Boards -						
A5 or under - per week))	up to 0.80	}	Free for	0.00
A4 or under - per week)	(S)	up to 1.10	}	Community	0.00
A3 or under - per week))	up to 1.90	}	Groups	0.00
A2 or under - per week))	up to 2.90	}	No Commercial	0.00
Display of leaflets per week))	up to 3.40	}	usage	0.00
Photocopying - per copy(A4 or under) b/w))	up to 0.20)	up to 0.20	n/a
Photocopying -per copy (A4 or under) colour))	up to 1.10)	up to 1.10	n/a
Photocopying - per copy(A4 or above))	(S)	up to 0.35)	up to 0.35	n/a
Photocopying - per copy(A4 or above) colour))	up to 1.50)	up to 1.50	n/a
Microfilm/Microfiche))				
- per copy (A4 or under)		1.04.07	0.50	0.50	n/a	0.00
- per copy (A3 or under)		1.04.07	1.00	1.00	n/a	0.00
Reproduction fees for local historical material						
- per item (personal use)))	4.00	4.00	n/a	0.00
- for publication - print)	(S)	18.50	18.50	n/a	0.00
- radio/TV/video))	45.00	45.00	n/a	0.00
Display Space Charge))				
)	(S)	Negotiable + 27.5% Commission	Negotiable + 27.5% Commission	n/a	
Commercial Sales))				
)	(S)	35% Commission	35% Commission		
Items for Sale		1.04.09	Prices to be set by Leisure Director	Prices to be set by Leisure Director		
LIBRARY PREMISES -						
Lettings - per hour						
Mon to Sat)	S)	30.00	30.00	n/a	0.00
Min. charge (after discounts) per hour)	S)	25.50	25.50	n/a	0.00
))				
N.B. Hirers of rooms in the Authority's establishments must be covered by Public Liability Insurance.						
VAT Classifications - (S) Standard Rate (20%) - (E) Exempt - (O) Outside the Scope - (N) Zero Rated 7						

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Leisure and Tourism
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ANNEX A

Details	Vat Rate	Date of Last Increase	2010/11 Charges	Leisure Card Proposed 2011/12 Charges	Non Leisure Card Proposed 2011/12 Charges	Actual difference
			£ p	£ p		£ p
ATKINSON ART GALLERY						
Hire of pictures - per 6 month period))				}	
Pictures - valued £200-£1,000) (S)		31.90		}	
Pictures and / or Prints - valued less than £200))	1.04.08	14.30		}	
Commission on sales))		up to 33%		}	Buildings
Hire of Room (s) in Art Gallery			Negotiated fee subject to approval of the hire by LD		}	closed
					}	for
					}	development
					}	until
					}	September
					}	2012
SOUTHPORT ARTS CENTRE						
Lettings - Commercial))		Charges to be calculated by approved formula.		}	
- Local Societies) (E)	1.4.97			}	
CROSBY CIVIC HALL						
Lettings - Commercial))		Charges to be calculated by approved formula.	Charges to be calculated by approved formula.	n/a	
- Local Societies) (E)	1.4.97				
- large lecture room per hour) (E)					
VAT Classifications - (S) Standard Rate (20%) - (E) Exempt - (O) Outside the Scope - (N) Zero Rated 8						

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Leisure and Tourism
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Details	Vat Rate	Date of Last Increase	2010/11 Charges	Leisure Card Proposed 2011/12 Charges	Non Leisure Card Proposed 2011/12 Charges	Actual difference
			£ p	£ p		£ p
<u>PARKS & OPEN SPACES</u>						
OUTDOOR RECREATION						
Bowling Greens						
<i>N.B. These charges are maximum charges which Bowling Clubs, operating under a management agreement, may levy but can reduce if they wish.</i>						
Crown Greens -						
Per 4hr session))		2.50	2.75	3.00	0.25
Per day (during winter)))		2.00	2.20	2.50	0.30
Evening (floodlight)))		2.50	2.75	3.00	0.25
Over 60s per 4hr session))		2.00	2.20	2.50	0.30
Season ticket))		60.00	66.00	75.00	9.00
Season ticket - over 60s) (S)	1.04.08	36.00	40.00	50.00	10.00
Competitions-per player per match))		2.00	2.20	2.50	0.30
Reservation permit (Crosby only)))		2.50	2.75	3.00	0.25
Leisure Passport						
Bowls - use of greens between 2pm and 4pm (Mon.-Sat.)		(S)				
- Annual Fee (over 60's)		(S)	28.00	32.00	40.00	4.00
- 1/2 yearly fee (over 60's)		(S)	16.00	20.00	30.00	4.00
- Annual Fee (under 60's)		(S)	36.00	40.00	50.00	4.00
- 1/2 yearly fee (under 60's)			28.00	32.00	40.00	4.00
Tennis:-						
Per person per hour))		1.70	1.90	2.50	0.60
Season ticket) (S)	1.04.08	29.00	32.00	40.00	3.00
Hire of court - per season))		245.00	270.00	320.00	25.00
Allotment Rents:-						
Annual Rents (fixed for 2 years)))					
300 sq yd plot) (E)	1.04.10	31.00	34.00	n/a	3.00
200 sq yd plot))		29.00	32.00	n/a	3.00
Half Plot (150 sq yd)		new	24.00	26.50	n/a	2.50
Half Plot (100 sq yd)		new	22.00	24.50	n/a	2.50
VAT Classifications - (S) Standard Rate (20%) - (E) Exempt - (O) Outside the Scope - (N) Zero Rated 9						

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ANNEX A

Details	Vat Rate	Date of Last Increase	2010/11 Charges	Leisure Card Proposed 2011/12 Charges	Non Leisure Card Proposed 2011/12 Charges	Actual difference
			£ p	£ p		£ p
Playing Fields - Cricket and Football						
N.B. These charges are maximum charges which Clubs, operating under a management agreement, may levy but can reduce if they wish.						
Cricket - season))	1.4.10	423.50	465.00	n/a	41.50
- per match))		64.15	70.00	n/a	5.85
))					
))					
Football (with accommodation)))					
Senior Season))					
- Saturdays - full use))		726.00	800.00	n/a	74.00
- half use))		417.50	460.00	n/a	42.50
- Sundays - full use))		726.00	800.00	n/a	74.00
- half use))		417.50	460.00	n/a	42.50
Junior Season))					
- Sat/Sun - full use))		203.50	225.00	n/a	21.50
- half use) (S))	1.04.10	126.50	140.00	n/a	13.50
))					
Football (no accommodation)))					
Senior Season))					
- Sat/Sun - full use))		320.70	355.00	n/a	34.30
- half use))		217.80	240.00	n/a	22.20
))					
Junior Season / Mini Soccer))					
- Sat/Sun - full use))		165.00	180.00	n/a	15.00
- half use))		110.00	120.00	n/a	10.00
))					
Evening Games (with accommodation)))		96.80	105.00	n/a	8.20
))					
All Weather Pitches in Parks (no accommodation)))		free			0.00
Playing Fields - Hockey and Rugby						
Hockey (with accommodation)))					
- season - full use))	1.04.08	320.70	350.00	n/a	29.30
- half use))		187.55	200.00	n/a	12.45
))					
Hockey (no accommodation)))					
- season - full use))		199.65	220.00	n/a	20.35
) (S))					
Rugby (with accommodation)))					
- season - full use))	1.04.08	726.00	800.00	n/a	74.00
- half use))		417.45	460.00	n/a	42.55
))					
Rugby (no accommodation)))					
- season - full use))		320.70	350.00	n/a	29.30
))					
Pavilion - meetings))					
- Mon/Sat))	1.04.08	66.55	75.00	n/a	8.45
- Sunday))		102.85	115.00	n/a	12.15
))					
VAT Classifications - (S) Standard Rate (20%) - (E) Exempt - (O) Outside the Scope - (N) Zero Rated 10						

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Details	Vat Rate	Date of Last Increase	2010/11 Charges	Leisure Card Proposed 2011/12 Charges	Non Leisure Card Proposed 2011/12 Charges	Actual difference
			£ p	£ p		£ p
SOUTHPORT GOLF COURSE						
<u>Active Sefton Leisure Card - Annual charge</u>						
Adult (from aged 17)		new		5.00	n/a	
Child - up to and including age 16		new		2.00	n/a	
Family		new		10.00	n/a	
<u>Green Fees</u>						
Adult - Mon/Friday))	1.4.08	11.00	11.50	13.00
- Sat/Sun/Bank Hols))		13.00	13.50	15.00
Telephone Booking Fee Daily Green Fee only		new		0.00	1.00	1.00
Leisure Passport: Mon - Fri only			7.80	8.20	9.00	0.50
- Summer (Play allowed mornings only)						
Colts - (Aged 17 up to & inc 21 years)						
Monday to Friday		new		8.50	10.00	
Sat/Sun/Bank Holidays		new		10.50	12.00	
Child (up to an including aged 16 years))	(S)	1.04.08	7.00	7.00	7.00
Non player - adult))		1.00	1.00	1.00
- child))		1.00	1.00	1.00
Summer Twilight Ticket - Mon~Fri))		8.00	8.50	9.00
Summer Twilight Ticket - Sat~Sun~Bank Holiday		1.04.08	11.00	11.50	12.00	0.50
Winter Twilight Ticket - Mon~Fri		new		4.50	4.50	
Winter Twilight Ticket - Sat~Sun~Bank Holiday		new		4.50	4.50	
(twilight ticket only to be issued no more than 2 hours before sunset)						
Season Tickets						
- Mon/Friday only))	341.00	375.50	n/a	34.00
- Mon/Friday only - 5 instalments		1.4.08	370.00	420.00	n/a	50.00
- Mon/Fri & Sat or Sun (6 days only)))	468.00	514.50	n/a	46.50
- Mon/Fri & Sat or Sun - 5 instalments			515.00	565.00	n/a	50.00
Colts:						
- Mon/Friday only		new		218.50	n/a	
- Mon/Friday only - 5 instalments		new		269.00	n/a	
- Mon/Fri & Sat or Sun (6 days only)		new		328.50	n/a	
- Mon/Fri & Sat or Sun - 5 instalments		new		378.00	n/a	
Child - Mon/Friday)	(S)	1.04.08	105.00	105.00	n/a
Child - Mon/Friday - 5 instalments				125.00	125.00	n/a
Over 60s - Mon/Friday only *))		208.00	243.50	n/a
Over 60s - Mon/Friday only * - 5 instalments				240.00	293.00	n/a
Over 60s - 6 days only *))		286.00	329.50	n/a
Over 60s - 6 days only * - 5 instalments				320.00	370.00	n/a
Compulsory Insurance, in addition to green fee:-						
- per round		1.04.09	1.00	1.00	1.00	0.00
- per season ticket		1.04.09	6.50	6.50	6.50	0.00
* Restricted Times & use, (after 11am Mon - Fri From 1st April - 31st October)						
VAT Classifications - (S) Standard Rate (20%) - (E) Exempt - (O) Outside the Scope - (N) Zero Rated 11						

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ANNEX A

Details	Vat Rate	Date of Last Increase	2010/11 Charges	Leisure Card Proposed 2011/12 Charges	Non Leisure Card Proposed 2011/12 Charges	Actual difference
			£ p	£ p		£ p
SPORT & RECREATION						
LEISURE CENTRE CHARGES						
Active Sefton Leisure Card - Annual charge						
Adult (from aged 17)		new		5.00	n/a	
Child - up to and including age 16		new		2.00	n/a	
Family		new		10.00	n/a	
Swimming Charges						
Adult))		up to 3.70	up to 3.70	4.20	0.00
Child - up to and including age 16) (S))	1.04.10	up to 2.10	up to 2.10	2.60	0.00
O.A.P.))		up to 2.10	up to 2.10	2.60	0.00
Adult Leisure Pass			2.10	2.10	2.30	0.00
Child Leisure Pass		new		1.20	1.40	
Family Swim for 4			8.50	9.90	11.50	1.40
Family Swim for 5		new		11.00	12.60	
Active Sefton Swim Pass - monthly		new		26.50	n/a	
Active Sefton Swim pass Leisure Pass - Monthly		new		22.00	n/a	
Active Sefton Family of 4 Swim Pass - Monthly		new		60.00	n/a	
Active Sefton Family of 5 Swim Pass - Monthly		new		70.00	n/a	
Locker Hire (£1.00 refundable)			1.20	1.30	1.50	0.10
Spectators (Aged 3+)) (S))	1.4.00	0.30	0.30	Free	0.00
Spectators under 3			Free	Free	Free	
Private School Swimming - per student) (S))		3.00	4.00	n/a	1.00
Swimming Lessons [per 10 week course]						
Adult) N)		Prices to be set	Prices to be set		
Junior))		by Leisure Director	by Leisure Director		
Hire of Whole Pool Area - Private use per hour))	1.04.08	87.25	89.00	95.00	1.75
Parties			Prices to be set	Prices to be set		
			by Leisure Director	by Leisure Director		
Club Letting Whole Pool - fees per hour						
- Monday to Sunday			57.50	60.00	70.00	2.50
Gala fee (Minimum hire 2 hours)))		175.00	185.00	210.00	10.00
Leaner pool Hire per hour		new		65.00	75.00	
Swimming Lane Hire (One Lane) - per hour		new		16.00	19.00	
Swimming Lane Hire (Two Lanes) - per hour		new		30.00	35.00	
PHAB Club		new		30.00	n/a	
Sauna/Steam						
Adult - (incl free swim)			up to £5.00	up to £5.00	6.00	0.00
Adult - Leisure Pass (Mon to Fri 9.00am - 5.00 pm)			3.50	3.50	4.50	0.00
Fitness Suite						
Adult) (S))		up to 6.50	up to 6.50	7.00	0.00
Adult Leisure Pass			4.00	4.00	4.50	0.00
Child - up to and including age 16) (S))	1.04.10	up to 4.00	up to 4.00	4.50	0.00
Special sessions only			up to 2.00	up to 2.00	2.50	0.00
GP Referral			1.50	1.50	2.00	0.00
Inductions						
Adult			22.00	17.50	19.50	0.00
Child			5.00	5.00	6.00	0.00
GP Referral			3.00	5.00	6.00	0.00
Annual Fitness Packages - clients must purchase a leisure card						
Platinum Card - single payment)			324.50	n/a	
Platinum Card Direct Debit - 1 month free)	new	up to 380	378.00	n/a	-2.00
Gold Card - single payment)	1.04.10		302.50	n/a	
Gold Card Direct Debit - 1 month free)	new	up to 360	348.00	n/a	-12.00
Silver Card - single payment) (S))			247.50	n/a	
Silver Card Direct Debit - 1 month free)	new	up to 335	300.00	n/a	-35.00
Leisure Passport - single payment)			248.00	n/a	
Leisure Pass Direct Debit - 1 month free)	new	up to 285	270.00	n/a	-15.00
Student		new		252.00	n/a	
Active Workforce				252.00	n/a	12.00
Active Referral				252.00	n/a	12.00
Active Kidz			156.00	180.00	n/a	14.00
Corporate Memberships			Prices set by the Leisure Director			
*All passes include free use of Health Suite						

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ANNEX A

Details	Vat Rate	Date of Last Increase	2010/11 Charges	Leisure Card Proposed 2011/12 Charges	Non Leisure Card Proposed 2011/12 Charges	Actual difference
			£ p	£ p		£ p
LEISURE CENTRE CHARGES - CONTINUED						
<u>Sports Hall</u>						
Equipment Hire) (S)	1.04.07	1.50	2.00	3.00	0.00
Deposit) (S)		5.00	5.00	5.00	0.00
<u>Badminton Court / Table Tennis / Short Tennis / Trampolining</u>						
-Use per hour))					
- Adult - Peak))	1.04.08	8.00	8.50	9.00	0.50
- Adult - Off Peak))		5.00	5.50	6.50	0.50
- Child - Peak))	new		6.50	7.00	
- Child - Off Peak))	new		4.50	5.50	
Leisure Passport - Peak))		4.50	4.75	5.50	0.25
Leisure Passport - Off Peak))		2.80	3.00	4.50	0.20
<u>Hire of Hall</u>						
Quarter Hall - Peak))		13.50	13.50	15.00	0.00
Quarter Hall - Off Peak))		7.70	7.70	8.50	0.00
Half Hall - Peak))		29.00	29.00	33.00	0.00
Half Hall - Off Peak) (S)	1.04.08	21.00	21.00	25.00	0.00
Whole Hall - Peak))		43.00	43.00	47.00	0.00
Whole Hall - Off Peak))		29.00	29.00	33.00	0.00
Commercial Bodies))		negotiated at Premium rates	negotiated at Premium rates		
<u>Hire of Activity Studio / Meeting Room</u>						
Full Studio))		40.00	45.00	48.00	5.00
Half Studio) (S)	1.04.09	40.00	28.00	32.00	-12.00
Meetings - Incl Coffee))		40.00	28.00	32.00	-12.00
<u>Dance Studio</u>						
All Studio Classes) (N)		4.50	5.00	5.50	0.50
Leisure Passport) (N)		2.20	3.00	3.50	0.80
GP Referral classes))		2.00	2.50	3.00	
VAT Classifications - (S) Standard Rate (20%) - (E) Exempt - (O) Outside the Scope - (N) Zero Rated 13						

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Details	Vat Rate	Date of Last Increase	2010/11 Charges	Leisure Card Proposed 2011/12 Charges	Non Leisure Card Proposed 2011/12 Charges	Actual difference
LITHERLAND SPORTS PARK						
Fitness Suite						
Adult	(S)		up to 6.50	up to 6.50	7.00	0.00
Adult Leisure Pass			4.00	4.00	4.50	0.00
Child - up to and including age 16	(S)	1.04.10	up to 4.00	up to 4.00	4.50	0.00
Special sessions only			up to 2.00	up to 2.00	2.50	0.00
GP Referral			1.50	1.50	2.00	0.00
Inductions						
Adult			22.00	17.50	19.50	-4.50
Child			5.00	5.00	6.00	0.00
GP Referral			3.00	5.00	6.00	0.00
Annual Fitness Packages - clients must purchase a leisure card						
Platinum Card - single payment)			324.50	n/a	
Platinum Card Direct Debit - 1 month free)	new	up to 380	378.00	n/a	-2.00
Gold Card - single payment)	1.04.10		302.50	n/a	
Gold Card Direct Debit - 1 month free)	new	up to 360	348.00	n/a	-12.00
Silver Card - single payment	(S)			247.50	n/a	
Silver Card Direct Debit - 1 month free	(S)	new	up to 335	300.00	n/a	-35.00
Leisure Passport - single payment)			248.00	n/a	
Leisure Pass Direct Debit - 1 month free)	new	up to 285	270.00	n/a	-15.00
Student		new		252.00	n/a	
Active Workforce				252.00	n/a	12.00
Active Referral				252.00	n/a	12.00
Active Kidz			156.00	180.00	n/a	14.00
Corporate Memberships			Prices set by the Leisure Director			
*All passes include free use of Health Suite						
Synthetic Turf Pitch						
Adult - Whole Pitch Hire - per hour	S		90.00	90.00	95.00	0.00
Adult - Half Pitch Hire - per hour	S	1.04.08	50.00	50.00	54.00	0.00
Adult - 5 a side Pitch - per hour	S		36.00	36.00	38.50	0.00
Junior - Whole Pitch Hire - per hour	S		60.00	58.00	63.00	-2.00
Junior - Half Pitch Hire - per hour	S	1.04.08	37.00	36.00	39.00	-1.00
Junior - 5 a side Pitch - per hour	S		24.00	24.00	25.50	0.00
Community Sports Development Programmes	E		Price to be set by Leisure Director			
Commercial Activities (Soccer Schools etc.)	S		Price to be set by Leisure Director			
Athletics						
Annual Permit - Adult	S		68.00	70.00	78.00	2.00
Annual Permit - Child	S		40.00	41.00	48.00	1.00
Full Day Permit - Adult	S	1.04.08	3.80	5.50	6.30	1.70
Half Day Permit - Adult	S	new		3.00	3.80	0.00
Full Day Permit - Child	S		2.30	3.30	4.20	1.00
Half Day Permit - Child	S	new		2.00	2.80	0.00
School Track Hire - Term Time - 9.00am - 5.00pm	E		35.00	Price to be set by Leisure Director		
Athletics Meetings	S		Price to be set by Leisure Director			
Cycling						
Annual Permit - Adult	S		35.00	40.00	48.00	5.00
Annual Permit - Child	S		20.00	28.00	35.00	8.00
Full Day Permit - Adult	S	1.04.08	2.60	5.50	6.30	2.90
Half Day Permit - Adult	S	new		3.00	3.80	0.00
Full Day Permit - Child	S		1.70	3.30	4.20	2.30
Half Day Permit - Child	S	new		2.00	2.80	0.00
Cycling Meeting	S		Price to be set by Leisure Director			
Activity Studio - Full Studio	S		40.00	45.00	48.00	5.00
Activity Studio - Half Studio	S	1.04.08	23.00	28.00	32.00	5.00
Activity Studio - Commercial Bookings	S		Price to be set by Leisure Director			

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			£ p	£ p		£ p
SPLASHWORLD - per 1½ hour session						
<i>Off Season - session is 2 hours</i>						
Adults (over 16's)	(S)	1.04.08	up to 8.00	7.00	8.50	-1.00
Juniors (6 years to 15 years)			up to 6.00	5.00	6.50	-1.00
Juniors (3 years to 5 years) restrictions on some rides			up to 5.00	4.00	5.50	-1.00
Toddlers (under 3 years)			Free	Free	Free	
Family Ticket (2 Adults + 2 children)			up to 25.00	21.00	28.00	-4.00
Family Ticket (2 Adults + 3 children)		new		25.00	32.00	
Leisure Pass:						
Adults (over 16's)			up to 6.00	5.50	6.50	-0.50
Juniors (6 years to 15 years)			up to 4.50	4.20	5.50	-0.30
Juniors (3 years to 5 years)			up to 3.50	3.00	4.00	-0.50
Spectators			2.00	3.00	3.00	0.00
Spectators - Leisure Pass			Free	Free	Free	
Gold Pass - Full day ticket - no time restrictions						
Adults (over 16's)		new		11.50	13.50	
Juniors (6 years to 15 years)		new		9.00	11.00	
Juniors (3 years to 5 years) restrictions on some rides		new		8.00	10.00	
Toddlers (under 3 years)		new		Free	Free	
Family Ticket (2 Adults + 2 children)		new		34.00	36.00	
Family Ticket (2 Adults + 3 children)		new		38	40.00	
VAT Classifications - (S) Standard Rate (20%) - (E) Exempt - (O) Outside the Scope - (N) Zero Rated 15						

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Details	Vat Rate	Date of Last Increase	2010/11 Charges	Leisure Card Proposed 2011/12 Charges	Non Leisure Card Proposed 2011/12 Charges	Actual difference
			£ p	£ p		£ p
CROSBY LAKESIDE ADVENTURE CENTRE						
Lakeside Fitness Suite						
Adult) (S)		up to 6.50	up to 6.50	7.00	0.00
Adult Leisure Pass			4.00	4.00	4.50	0.00
Child - up to and including age 16) (S)	1.04.10	up to 4.00	up to 4.00	4.50	0.00
Special sessions only			up to 2.00	up to 2.00	2.50	0.00
GP Referral			1.50	1.50	2.00	0.00
Inductions						
Adult			22.00	17.50	19.50	-4.50
Child			5.00	5.00	6.00	0.00
GP Referral			3.00	5.00	6.00	0.00
Annual Fitness Packages - clients must purchase a leisure card						
Platinum Card - single payment)			324.50	n/a	
Platinum Card Direct Debit - 1 month free)	new	up to 380	378.00	n/a	-2.00
Gold Card - Single payment)	1.04.10		302.50	n/a	
Gold Card Direct Debit - 1 month free)	new	up to 360	348.00	n/a	-12.00
Silver Card - Single payment) (S)			247.50	n/a	
Silver Card Direct Debit - 1 month free)	new	up to 335	300.00	n/a	-35.00
Leisure Passport - Single payment)			248.00	n/a	
Leisure Pass Direct Debit - 1 month free)	new	up to 285	270.00	n/a	-15.00
Student)	new		252.00	n/a	
Active Workforce)			252.00	n/a	12.00
Active Referral)			252.00	n/a	12.00
Active Kidz)		156.00	180.00	n/a	14.00
Corporate Memberships						
Prices set by the Leisure Director						
*All passes include free use of Health Suite						
Lakeside Learning:- (Classroom Hire)						
Prices to be set by the Leisure Director						
Lakeside Hospitality:- (Functions & Events)						
Prices to be set by the Leisure Director						
Lakeside Lodge:- (Overnight Accommodation)						
Prices to be set by the Leisure Director						
Lakeside Bistro:- (Bar and Restaurant)						
Prices to be set by the Leisure Director						
Lakeside Watersports:- (lake and water activities)						
Group Sessions: (10 users with a recognised leader)						
Standard Bookings						
Young People - up to 2 hours))		80.00	90.00	n/a	10.00
Young People - up to 3 hours))		120.00	135.00	n/a	15.00
Adults - up to 2 hours) (S)	1.4.10	100.00	115.00	n/a	15.00
Adults - up to 3 hours))		150.00	170.00	n/a	20.00
Sefton Residents & Groups						
Young People - up to 2 hours))		60.00	76.00	n/a	16.00
Young People - up to 3 hours))		90.00	115.00	n/a	25.00
Adults - up to 2 hours) (S)	1.4.10	75.00	100.00	n/a	25.00
Adults - up to 3 hours))		112.50	128.00	n/a	15.50
Facility Membership						
Adult Annual Lake Membership))		85.00	97.50	110.00	12.50
Concession Annual Lake Membership))		50.00	67.50	78.00	17.50
Family Annual Lake Membership) (S)	1.4.10	220.00	250.00	265.00	30.00
Adult Annual Lake & Fitness Suite Membership))		355.00	410.00	433.00	55.00
Monthly Membership; minimum 3 months))		15.00	17.50	18.50	2.50
Watersports Membership per month))		50.00	57.50	61.00	7.50
Boat & Equipment Storage						
Small Container))		250.00	287.50	n/a	37.50
Large Container) (S)	1.4.10	500.00	575.00	n/a	75.00
Boat Park Space))		100.00	115.00	n/a	15.00
Daily 'Pay & Play' Usage						
Peak Rate - 08:00 - 17:00) (S)	1.4.10	10.00	11.50	13.00	1.50
Off-Peak Rate - 17:00 - 22:00))		5.00	5.50	6.50	0.50
VAT Classifications - (S) Standard Rate (20%) - (E) Exempt - (O) Outside the Scope - (N) Zero Rated						

SEFTON MBC
Leisure and Tourism
Review of Charges 2011/12

Details	Vat Rate	Date of Last Increase		2010/11 Charges	Leisure Card Proposed 2011/12 Charges	Non Leisure Card Proposed 2011/12 Charges	Actual difference
				£ p	£ p		£ p
CROSBY LAKESIDE - CONTINUED							
Lake Event - Package A	S	new			17.50	n/a	
- 1 day course					25.00	n/a	
Lake Event - Package B	S	new			12.00	n/a	
- 1 day course					17.50	n/a	
Lake Event - Package C	S	new			12.00	n/a	
- 1 day course					17.50	n/a	
Lake Event - Package D	S	new			7.50	n/a	
- 1 day course					10.00	n/a	
Lake Event - Package D					10.00	n/a	
Adult Activity Courses - per day inclusive of equipment							
Sailing		new			75.00	n/a	
Windsurfing		new			60.00	n/a	
Power Boating		new			87.50	n/a	
Paddling		new			60.00	n/a	
Instructor Training		new			60.00	n/a	
Multi Activity		new			60.00	n/a	
VAT Classifications - (S) Standard Rate (20%) - (E) Exempt - (O) Outside the Scope - (N) Zero Rated 17							

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SEFTON MBC
Leisure and Tourism
Review of Charges 2011/12

ANNEX A

Details	Vat Rate	Date of Last Increase	2010/11 Charges	Proposed 2011/12 Charges	Actual difference
			£ p	£ p	£ p
<u>COASTAL MANAGEMENT</u>					
THE ALT CENTRE / AINSDALE DISCOVERY CENTRE					
Hire of centre - per day (8.00 am - 10.30 pm)))	1.04.07)	
Morning only (8.00 am-12 noon) (1 Nov - 31 Mar))))	
(1 Apr - 31 Oct))))	
Afternoon only (12noon-4.00pm) (1 Nov - 31 Mar))))	
(1 Apr - 31 Oct)))) prices to	
Evening only (6.00pm-10.30pm) (1 Nov - 31 Mar)) (S))	1.04.07) be set	
(1 Apr - 31 Oct)))) by the	
Hire by Community Groups))) Leisure	
Information pack))) Director	
Formby map & guide)))	
Photocopying - per sheet)))	
Coastal Footpath Leaflet))	1.04.07)	
Sticker)))	
Badge)))	
Individual leaflet)))	
LIFEBOAT ROAD CAR PARK					
Charge per car Spring/Summer per visit) (S))	1.04.10	3.50	flexible system 4.00 - 5.00	0.50 - 1.50
Season Ticket) (S))	1.04.10	35.00	40.00	5.00
<p>VAT Classifications - (S) Standard Rate (20%) - (E) Exempt - (O) Outside the Scope - (N) Zero Rated 18</p>					

**SEFTON MBC
Leisure and Tourism
Review of Charges 2011/12**

Details	Vat Rate	Date of Last Increase		2010/11 Charges £ p	Proposed 2011/12 Charges £ p		Actual difference
TOURISM							
Southport Brochure							
Price per copy on personal application to the TIC.	N	1.4.00		1.00	1.00		0.00
Foreshore Car Park							
Free parking to invalid carriages, where the driver is in receipt of a Government grant for the vehicle (road fund licence is so endorsed) and Blue badge holders. These charges are suspended when Special Events are held							
Cars and Motorcycles:-							
Daily Charge (Flexible system is in operation)	S	1.4.02		fixed rate £3.50	flexible system 4.00 - 5.00		0.50 -1.50
Seasonal Foreshore Parking Contract	S	1.4.07		35.00	40.00		5.00
Victoria Park, Kings Gardens & Princes Park							
Bowls							
<i>N.B. These charges are maximum charges which the Bowling Club, operating under licence , may reduce if they wish</i>							
Flat Greens							
Per session)	1.4.10		3.00	3.50		0.50
Family ticket - per session)			10.00	11.00		1.00
Weekly ticket)			15.00	16.00		1.00
Croquet							
<i>N.B. These charges are maximum charges which the Croquet Club, operating under licence , may reduce if they wish</i>							
Per session	S	1.4.10		5.00	5.50		0.50
Pitch & Putt (Classic Golf) - Flexible charging system							
Charge per game	S	1.4.10		From 3.00 upto 5.00	From 3.50 up to 5.50		0.50
Caravan Fees (charges applicable for caravan rallies only)							
Per van per night - Summer)	1.4.10		6.00	6.50		0.50
- Winter) S	1.4.10		3.00	4.00		1.00
VAT Classification (S) Standard Rate (20%) (E) Exempt (O) Outside the scope (N) Zero Rated							
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Agenda Item 5

REPORT TO: Cabinet Member – Leisure and Tourism

DATE: 9 February 2011

SUBJECT: Closure of Local History and Information Service Unit

WARDS AFFECTED: All

REPORT OF: Graham Bayliss, Director of Leisure and Tourism

CONTACT OFFICER: Christine Hall, Head of Library and Information Services

EXEMPT/ CONFIDENTIAL: No

PURPOSE/SUMMARY:

One of the savings agreed by Council on 16th December 2010 for the next financial year 2011/2012 was the deletion of one of the local history and information service units, based at either Crosby or Southport Library. This report presents, for the Cabinet Member to consider, the rationale for the termination of services at one unit.

REASON WHY DECISION REQUIRED:

Full Council approved the closure of one of two local history and information service units on 16 December 2010. A decision about which particular unit will close is needed so that the necessary work and staff consultation can take place, enabling one of the units to close by 30 June 2011.

RECOMMENDATION(S):

Due to the advantages of the Crosby Library site detailed in the report, it is recommended that this should be retained as the site of the Sefton Local History and Information Service.

KEY DECISION: No. This report is not a key decision in itself but forms part of the process for setting the Council's budget.

FORWARD PLAN: Yes. Setting the Council's budget is included in the Forward Plan

IMPLEMENTATION DATE: Following the expiry of the call-in period for the minutes of this meeting

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ALTERNATIVE OPTIONS: None – this was a budget decision made by Council

IMPLICATIONS:

Budget/Policy Framework: Council has agreed a reduction in budget of £80,000 for the Local History and Information Service.

Financial:

<u>CAPITAL EXPENDITURE</u>	2009/ 2010 £	2010/ 2011 £	2011/ 2012 £	2012/ 2013 £
Gross Increase in Capital Expenditure				
Funded by:				
Sefton Capital Resources				
Specific Capital Resources				
<u>REVENUE IMPLICATIONS</u>				
Gross Increase in Revenue Expenditure				
Funded by:				
Sefton funded Resources				
Funded from External Resources				
Does the External Funding have an expiry date? Y/N	When?			
How will the service be funded post expiry?				

Legal: None
Risk Assessment: None
Asset Management: None

CONSULTATION UNDERTAKEN/VIEWS

Staff who work at the Local History/Information Services units at Southport and Crosby

The Interim head of Corporate Finance and Information Services has been consulted and his comments have been incorporated into the report FD 635

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CORPORATE OBJECTIVE MONITORING:

<u>Corporate Objective</u>		<u>Positive Impact</u>	<u>Neutral Impact</u>	<u>Negative Impact</u>
1	Creating a Learning Community			✓
2	Creating Safe Communities			✓
3	Jobs and Prosperity			✓
4	Improving Health and Well-Being			✓
5	Environmental Sustainability		✓	
6	Creating Inclusive Communities			✓
7	Improving the Quality of Council Services and Strengthening local Democracy			✓
8	Children and Young People			✓

LIST OF BACKGROUND PAPERS RELIED UPON IN THE PREPARATION OF THIS REPORT

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1. BACKGROUND

- 1.1 The Local History and Information Service Units (LH + ISU's) at Crosby and Southport Library provide specialist support and information for Sefton residents and visitors and for staff at the other libraries.
- 1.2 The Information Service provides a range of reference books and other materials plus expertise in the provision of information to customers, and supports staff dealing with information enquiries in libraries. The nature of this service has changed dramatically over the past few years with the introduction of the internet and more material available as an on-line resource. Sefton subscribes too many of these resources, and they are available via the website. There are many hard copies of reference books that are no longer published; however, the service at both Crosby and Southport is well used and still retains collections of reference books.
- 1.3 The Local History Service provides a more specialised service, dealing with local history enquiries. These vary considerably, from lengthy research by authors, students, media etc to family history enquiries. Family history research has increased enormously over the years, with people wanting to look up records of where their families lived, were born etc. There is much material needed for family history that is not available via the internet and sometimes what is on the internet is incorrect and needs checking from the original source. The collection includes archive material, books, pamphlets, photos, street directories, maps, microfilm and microfiche of local newspapers, census returns etc. The collection is not on open access and is split into two different types. The working collection is the most used, and is immediately available to view via a member of staff. The other is a reserve collection, more specialised and requires notice for staff to access. There has been some digitisation of the collections but cost and staff time have prevented an expansion of this. Digitisation would make a lot of the collections available without the need to visit a library.
- 1.4 It is unusual for a local authority of the size of Sefton to have two local history units. Even large local authorities such as county councils have one specialised unit, usually located in a central archives/record office.
- 1.5 Southport Library is currently in temporary premises awaiting the completion of the Southport Cultural Centre. Therefore, the Local History and Information Service Unit is operating a limited service from Formby Library.
- 1.6 As part of budget reductions to be made by the Council, Cabinet at its meeting on 28th October 2010 approved the closure of one of the LH + ISU's, saving around £80,000. This is part of saving SCL8 (a) Libraries Specialist Services. This recommendation was ratified by Full Council on 16th December 2010.

2. CRITERIA FOR CLOSURE

- 2.1 When determining which unit to keep open a number of factors need to be taken into account. Although the information service and local history service are provided as one service, the needs of the local history service are more specialised and its needs are the ones that govern the decision to be made. Factors to take into account include location and car parking, space to house the working collections, who/how the service is used. Whichever unit is closed, the one remaining open would need to access both collections and be able to deal with enquiries from across Sefton.
- 2.2 Crosby Library is a south/central location in Sefton. It benefits from extensive dedicated parking for customers, many of whom are older people and with mobility difficulties. Southport Library is in the north of Sefton and has no dedicated car parking.
- 2.3 Crosby has the space and potential to expand the working collection to deal with enquiries about Southport. Southport would not have had the space to expand prior to the development of the Cultural Centre, and there will not be sufficient space available once the Cultural Centre is open. Also, the floors where storage facilities would be available do not have the load bearing capacity to accommodate another collection. Crosby has an extensive basement area, which currently houses the majority of Southport's collection.
- 2.4 There is more demand for local history at Crosby than Southport, and Crosby deals with more enquiries (62%) than Southport (38%). The people who use Crosby enquire about Crosby, Formby, Liverpool and Maghull areas whereas those using Southport in general only enquire about Southport. This reflects the collections that are kept at both of these sites.
- 2.5 The staff at Crosby host the south Sefton forum of local/family history groups/societies etc which is very active in the wider south Sefton community. However, the Southport local community is very interested in local and family history, is organised and would want the collection to remain at Southport.
- 2.6 Whichever unit closes the collection of microfilms and microfiches plus the readers to use them could be kept at the other unit. The staff from the main library would be trained how to use them, and would be able to help customers use them. They would not be able to deal with specialised enquiries resulting from this and would refer them to staff at the local history unit. The material available in this format is amongst the most popular and heavily used, due to the high interest in family history. At Southport, there will also be some visual local history material available as part of the museum at the Cultural Centre.
- 2.7 When looking at possible future developments for the local history service, there is space to develop at Crosby, including rooms to begin a digitisation programme.

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- 2.8 The staff who work in the Local History/Information Services units were also consulted. Whilst there was some support for retaining the service in Southport, they were generally agreed that the location that needed to remain open was Crosby, for the reasons outlined in this report.

3. STAFFING IMPLICATIONS

- 3.1 Whichever unit closes, there will be deletion of three (full time equivalent) posts. No decision has yet been agreed what process this will take, but staff at both units will be given the same opportunity to apply for the posts that remain.

4. CONCLUSION

- 4.1 Whichever local history and information service unit closes the local community who use that service will be inconvenienced and have to travel further. The decision about which unit remains open needs to be based on the unit that can best meet demands from across the whole of Sefton. It is officers' view that the only unit that can do this adequately is Crosby.

5. RECOMMENDATION

- 5.1 Due to the advantages of the Crosby library site detailed in this report, it is recommended that this should be retained as the site of the Sefton Local History and Information Service.